

MINUTES**NORTH CAROLINA AUCTIONEER LICENSING BOARD****May 11, 2015**

The North Carolina Auctioneer Licensing Board met on Monday, May 11, 2015, in the Fuquay-Varina office. The meeting was called to order at 9:30 a.m. Members present were Chairman Daniel H. DeVane, Vice Chairman Randy Lee, Gary Boyd, Moses Gallion, and Deborah Johnson. Also, present Becky J. Stewart, Administrative Officer, Wayne Woodard, Interim Executive Director, and Tim Smith, of Yarborough, Winters & Neville, P.A., Counsel to the Board.

Chairman DeVane inquired of each member if there were any known conflicts of interest or an appearance of conflicts with respect to any matters coming before the Board during this meeting. Member Johnson recused herself from Probable Cause due to her participation on the Probable Cause Subcommittee. Other members stated there were none. At this time, Chairman DeVane recognized Wayne Woodard as the Interim Executive Director, welcomed Mrs. Betty O'Neal of Stanly Community College and Mr. and Mrs. Beatty, auction firm applicants, to the meeting.

Minutes of the meeting held on April 13, 2015, were approved as recorded on motion by Member Johnson. Member Boyd seconded the motion, which carried unanimously. Also at this time, Investigator Southerland provided a case log update.

Next, Mr. Woodard presented the Consent Order of Richard Odell Whittington, NCAL #8424 for signature by Board Chairman, Mr. DeVane.

At this time, the Board considered the Probable Cause Subcommittee Recommendations and the following motion was made. **Vice Chairman Lee moved to accept the Probable Cause Subcommittee Recommendations. Member Gallion seconded the motion, which**

carried unanimously. Member Johnson, being the Probable Cause Member, did not participate in the discussion nor did she vote due to her participation on the Probable Cause Subcommittee. Then, Ms. Stewart provided the results of the April 2, 2015, auctioneer examination, which were as follows: six (6) examinees with four (4) passing and two (2) failing.

Next, Ms. Stewart presented the Consideration for Approval of Applications for Course and Sponsor Renewal for Continuing Education for the following: (a) All Star Training; (b) Auctioneers Association of North Carolina (AANC); (c) Cornerstone-edu.; (d) Dick Norwood Real Estate Seminars; (e) EasyLr24 Online Training School, Inc.; (f) Ivan Broadwell Educational Services; (g) Mendenhall School of Auctioneering; (h) Mitchell Community College; (i) Nashville Auction School, LLC/Kit it Up “There is an app for that...”/Sales Set up and Preparation/Tiptoe through the Tulips; (j) National Auctioneers Association; (k) North Carolina Auctioneers aka Auctioneer Professionals of North Carolina; (n) Stanly Community College/3D Review (Duty Delegations and Designated Person); (o) William Kelley and Associates. Following a review of the presented materials, **Vice Chairman Lee made a motion to approve the Applications for Course and Sponsor Renewal for Continuing Education. Member Boyd seconded the motion, which carried unanimously.**

At this time, Ms. Stewart presented the Consideration of Annual Membership Fee for Council on Licensure, Enforcement & Regulation (CLEAR). After review and discussion, **Member Boyd made a motion to continue to maintain the membership and pay the annual membership fee. Vice Chairman Lee seconded the motion, which carried unanimously.**

Next, Mrs. Betty O’Neal with Stanly Community College presented to the Board recommendations of a potential Auction Firm Course/School for Non-Auctioneer Designees. After discussion, it was determined the course would be voluntary at this time and the Board requested Ms. Betty O’Neal develop a hands on study guide for a Designated Person(s) Course, a Designated Person(s) Course, which is to include a DVD, and provide the cost associated to

produce the course and submit to the Board at a subsequent Board Meeting for review.

At this time, Mr. Woodard presented the financial information concerning the individual month of April 2015. Following review, **Member Boyd made a motion to accept the financial information for the month of April 2015. Member Johnson seconded the motion, which carried unanimously.**

Next, under other matters, a Thank You Note was presented to the Board from the Family of Teresa L. Watson. Following, a discussion was held on the need of a new copier/printer. **A motion was made by Member Gallion to lease a new copier/printer from Office Value, Inc. Vice Chairman Lee seconded the motion, which carried unanimously.** In addition, Mr. Woodard discussed the need of office chairs. **Member Boyd made a motion to authorize Mr. Woodard to purchase new office chairs as needed. Vice Chairman Lee seconded the motion, which carried unanimously.**

At this time, **Chairman Lee requested the Board to go into Closed Session to discuss the Executive Director Position and other Personnel Matters. Member Gallion seconded the motion, which carried unanimously.** The Board went into Closed Session at 10:45 a.m. **Member Boyd made a motion to return to regular session with Vice Chairman Lee seconding the motion, which carried unanimously.**

The Board returned to regular session at 11:20 a.m. Chairperson DeVane stated the following motions were made and carried unanimously during closed session: **Member Boyd made a motion for the Interim Executive Director, Wayne Woodard, review the initial Executive Director Applications, determine the ones who qualify and submit the qualified candidates to the Board. Vice Chairman Lee seconded the motion.** It was stressed that all applicants must be kept confidential. **Member Boyd made a motion to have the full-time position of Administrative Assistant, grade 67, reclassified to a part-time position, grade 63.**

Vice Chairman Lee seconded the motion.

Next, Mr. Woodard presented the Acknowledgment of Appreciation for Teresa Watson, which was signed by each Board Member to be presented to the family of Teresa Watson. Also at this time, Mrs. Johnson and Mr. Smith acknowledged their attendance at the First Annual Occupational Licensing Agencies Best Practice Seminar held on May 5, 2015. Both stated it was informative.

Following the review and approval of applications for licensing, the Board confirmed the next meeting on Saturday, June 20, 2015 at 9:00 a.m. at the Embassy Suites, Cary, NC. Further, the Board requested Wayne Woodard provide NCALB updates at the Auctioneer Association of North Carolina's (AANC) Membership Meeting at 8:30 a.m. on Saturday, June 20, 2015.

The meeting adjourned at 11:30 a.m.

Respectfully Submitted,

Becky J Stewart
Administrative Officer